

HILLANDALE COMMUNITY CENTER RENTAL APPLICATION

Homeowner Name: _____

Phone: _____

Address: _____

E-mail: _____

Date of Function / Time: _____

Brief Description of Event Function: _____

Estimated Attendance: _____

I/We have read and agree to follow the published rules and regulations for the use of Hillside. If application is approved, I agree to execute the attached Rental Agreement.

As part of the Rental agreement, I/We, agree to provide management with proof of adequate insurance liability coverage for any injury, loss or damage. A copy of your relevant homeowner insurance binder covering the event will be acceptable. Applicant must also provide proof of insurance liability coverage for any contractors providing services such as parking services, rental contractors or catering services involving this reservation.

Acceptance of this reservation is non-transferable.

A rental fee of \$ 250 is required to hold your reservation as well as a security deposit of \$ 400.
The deposit will be refunded if the facility is returned in the condition it was rented.

In the event the function is cancelled, a \$ 25 processing fee will be subtracted from the above fee.

Signature: _____ Date: _____

(Note: Please provide separate checks for rental fee and deposit.)

Documents below will be given to renter at time of payments describe above.

Please acknowledge receipt of the following documents. (Initial _____)

- () Rental & Release agreement
- () General Rental Guidelines
- () Exhibit A – Rules Regulations
- () Security/ Cleanup Check List
- () Copy of this Rental Application