

Hillandale Pool Party Form

Party definition – more than six (6) guests.

With the exception of holidays and after making a reservation, pool parties may be held—**for two hours**—Monday through Friday between the hours of 10:00 a.m. and 5:00 p.m. or Saturday and Sunday from 10:00 a.m. to Noon. Pool parties may not be held during the holiday weekends of Memorial & Labor Days (Friday-Monday, inclusive) or the day before/after the 4th of July.

There is a limit of fifteen (15) guests per party. Only one party will be allowed per day and reservations will be made on a first-come/first-served basis. (We encourage residents to not schedule more than one event per month in order to give others a chance and to keep the dynamic of parties to a reasonable level.) When more than ten (10) swimmers are invited, a second *Premier Aquatics* lifeguard is required at a fee of \$ 125. Parties are only officially reserved when we receive your application (and, if applicable, your check). Hosts must be 21 years or older.

To request a date, prevent conflict and properly alert staff, owners must submit a Pool Party Request form to the management office at least one (1) week prior to the event. Forms are available in the management office and are generally included in summer issues of *The Herald*. They may also be downloaded from our website (under the Resident's section: "forms").

24 hours before the party, a guest list (with chaperones) must be provided to the Property Manager who will pass it along to the lifeguards. At that time, your "party bracelets" will be issued. Any parties canceled with less than 3 days' notice will not be eligible for a refund.

Parties are limited to two (2) hours and the "party area" (with food/drinks or decorations) is restricted to the area next to the kiddie pool or the grassy area at the far end of the pool. Preparation or "set up" for parties may only take place one (1) hour prior to the event (this includes reserving tables or seats).

Please keep in mind that that the pool remains open to the community and you must share the space and pool with your fellow neighbors and other pool patrons. For this reason, music volume should not be heard beyond the immediate event area. We remind you that glass and alcohol are strictly prohibited. Each pool party must end at the official end time; this means that swimmers are out of the water and the area is being vacated (including clean up all food and other items). Please don't wait for the lifeguards or the management staff to ask you to clean up and finish.

The host adult/family must ensure that there are at least 2 adults present for 10 children and 3 adults for larger parties. All adults & children will have to wear a "party bracelet" throughout the duration of the party. The host is responsible for assuring that all guests follow the pool rules and behave in ways respectful of other pool users. The host is also responsible for ensuring that all trash has been picked up, the area has been swept clean and all pool equipment or toys have been stowed away. (A clean-up fee of \$ 50 or \$ 100 may be assessed for failure to clean up properly.)

NOTE: Two households with six or more combined guests cannot come to the pool at the same time and be in the same location – this number constitutes a pool party and you must request permission in advance and follow all procedures to host a pool party.

POOL PARTY REQUEST FORM

Name: _____ Today's Date: _____

Address: _____ Phone #: _____

Email: _____

Date of Party: _____ (*include day of the week*)

[Alternate Date in case your first choice is not available: _____]

Starting Time: _____ Ending Time: _____ (*review time limits above*)

Type of Party: _____ (*birthday, school, social, etc.*)

Number of children attending: _____ (*remember maximum is 15!*)

Number of adults attending: _____

I have read the Pool Party Form and am familiar with the general Pool Rules & Policies and will abide by them fully. I realize that failure to do so may result in the immediate termination of my event and may jeopardize the possibility of hosting future events.

Signature: _____